

Группа	421
Дата	11.11.2021
Время	11.10- 12.00
Наименование УД/МДК/УП/ПП	Иностранный язык
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Основная литература	Голубев А.П. «Английский для технических специальностей»
Тема	Составление диалогов по определенной схеме
Задание	<p>1.Прочитайте текст.</p> <p>1. A personal data sheet is a form that has information about you that an employer might want to see. Practice printing your answers on a blank paper before you write on the form. Use a dictionary to make sure that you spell correctly. A completed job application provides the employer the answers to questions about your education and work experience. The answers to unstated but important questions tell him about your ability to work neatly, spell correctly and provide accurate and complete data. A resume ['rezju(:)mei] is an individualized, written summary of your personal, educational and experience qualifications. If you are looking for a professional, technical, administrative, or managerial job, you will need a resume. A resume is like a written sales presentation. An effective resume creates a favorable impression of you while presenting your abilities and experience. Make a complete and accurate record of every job you have had. For each job, include the dates and places you worked, your duties, and the name of your supervisor. You should list your most recent job first and your first job last. Try to give U.S. equivalent, for foreign terms, including job titles university degrees, and (translations of) publications and companies. Also, give specific information about foreign work experience, including cities and countries and a description of your exact duties.</p> <p>2.Прочитайте и переведите диалог</p> <p>— Hello Anna. — Hello. — You are applying for an editorial job. — Yes. — You have a wonderful resume. Tell me more about your work in the newspaper. — I started working as a freelance reporter. For the year I grew up to be an assistant editor. My specialization is economic news, interviews with key persons of companies. — This is exactly what we need. Do you know the conditions that we offer? — Yes, I read it on the site. — Are you satisfied with everything? — Yes, but I would like to have a more flexible schedule. — Good. If everyone is happy with everything, then congratulations, you are accepted, bring the documents to the personnel department. Welcome to the team.</p>
Контрольный тест	Составить диалог, используя лексику, фразы из текста и диалога